

# GETTING YOUR LICENSE IN KANSAS

## STEP 1:

Mail away for a Certificate of Licensure from the Missouri Real Estate Commission. Sample letter is attached. Cost = \$10

Missouri Real Estate Commission  
3605 Missouri Boulevard  
P.O. Box 1339  
Jefferson City, MO 65102-1339

## STEP 2:

Fill out the Kansas Reciprocal License Form attached.  
Don't forget to sign at the bottom of page 1 and have your broker fill out the box at the bottom of page two. Form is attached. Cost = \$40 payable to KREC (\$15 nonrefundable application fee and \$25 temporary license fee )  
Wait for your Certificate of Licensure to arrive from MREC.

## STEP 3:

When you receive your certificate, make a photocopy.  
Make a copy of your completed Kansas Reciprocal License Form and mail all originals to:

Kansas Real Estate Commission  
Three Townsite Plaza, Suite 200  
120 SE 6<sup>th</sup> Ave  
Topeka, KS 66603-3511

Your broker will let you know when your Kansas License has been received and you can conduct real estate business in Kansas.

## STEP 4:

Don't forget! Kansas has continuing education requirements, just like Missouri!

You can visit the Kansas Real Estate Commissions Website for specifics:

<http://www.accesskansas.org/krec/>